

22 November 2019

TO: Mr. Johnson Simon, NGO Desk Officer, Ministry of Internal Affairs

CC: 1<sup>st</sup> PA Jimmy Kasse, Ministry of Internal Affairs

DG Cherol Ala lanna, Ministry of Internal Affairs

EM Jones Ephraim, Ministry of Internal Affairs

**RE: Operational Reports for 2019**

Please find attached program and operational reports from calendar year 2019, which summarizes Save the Children's current and recent initiatives in Vanuatu. A summary of these programs for your quick reference is provided in the table below.

Name of Program	Donor	Program Duration	Program Location	Sector
First 1,000 Days	DFAT	August 2017 – July 2021	Shefa and Sanma Province	Health and Nutrition
Disaster READY	DFAT	January 2018 – July 2022	Sanma Province	Disaster Risk Reduction
Ambae Evacuation Response	DFAT	August 2018 – August 2019	Penama Province	Humanitarian Response
Ambae Evacuation Response	MFAT	November 2017 – July 2019	Penama Province	Humanitarian Response

Save the Children currently employs 28 staff, of which three are expatriate. The details of the expatriate positions are provided below:

Name	Title	Amount of Time in Position
Luke Ebbs	Country Director	9 months
Jennifer Weiss	Program Director	2 months
Jennifer Stewart	Program Lead – Disaster Risk Reduction and Climate Change Adaptation	18 months

Further details of Save the Children staff is provided in the attached letter.

Should you require any additional information, please let me know.

Sincerely,

A handwritten signature in blue ink, appearing to read 'LE', with a long horizontal flourish extending to the right.

Luke Ebbs

Country Director

Save the Children Vanuatu